

September 1916

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ARMY ORDERS, 1916.

WAR OFFICE,
1st September, 1916.

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Army Orders.—September, 1916.

ARMY ORDERS NOW PUBLISHED FOR THE FIRST TIME.

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ARMY ORDERS.

Army Orders Nos. 283 to 291 have been published during the month of August, 1916.

Published on the 4th August, 1916.

I.—Distinctions in Dress.—The following will be added to paragraph 3 C of Army Order 92 of 1916 :— **A.O. 283.**
Gen. No. 427 **1916.**
 Assistant Director, Special Brigade Headquarters in France.
 Deputy-Assistant Director, Special Brigade Headquarters in France.
 Chemical Adviser.
 Assistant Chemical Adviser.

Published on the 11th August, 1916.

II.—Volunteer Corps.—With reference to paragraph 3 of Army Order 206 of 1916, it is notified that **A.O. 284.**
V.F. 82 **1916.**
 His Majesty the King has been graciously pleased to accept further offers of service of persons desiring to be formed into the Volunteer Corps enumerated in the following Schedule :—

SCHEDULE.

County.	Title of Corps.
Ayrshire ...	1st Bn. Ayrshire Volunteer Regt.
Derbyshire {	7th Bn. Derbyshire Volunteer Regt.
	8th " " " " " "
	1st Bn. Durham Volunteer Regt.
Durham ... {	2nd " " " " " "
	3rd " " " " " "
	4th " " " " " "
Forfarshire ...	1st Bn. Forfarshire Volunteer Regt.
Lanarkshire ...	1st Bn. Lanarkshire Volunteer Regt.
	19th Bn. County of London Volunteer Regt.
London ... {	20th " " " " " "
	21st " " " " " "
Northamptonshire	2nd Bn. Northamptonshire Volunteer Regt.
Perthshire ... {	1st Bn. Perthshire Volunteer Regt.
	2nd " " " " " "
Suffolk ... {	5th Bn. Suffolk Volunteer Regt.
	6th " " " " " "

(3556)

A 2

Army Orders.—September, 1916.

A.O. 285.	III.—No. 5 District—Reorganization.—1. No. 5	27
1916.	District will be divided into two parts to be known as No. 5A District and No. 5B District.	Gen. No.
		5607
	2. No. 5A District will comprise the counties of Northumberland and Durham and the North and East Ridings of Yorkshire, with headquarters at Newcastle-on-Tyne.	
	3. No. 5B District will comprise the West Riding of Yorkshire, with headquarters at Leeds.	
	4. The Infantry Record Office at York will remain as at present but with a Colonel i/c Records separate from the District Commanders of Nos. 5A and 5B Districts.	
	5. The functions of the District Commanders of Nos. 5A and 5B Districts will be similar to those of the present Commander of No. 5 District except that they will not be Officers i/c Records and that they will each command one-half, as defined in paragraphs 2 and 3, of the present district.	

Published on the 24th August, 1916.

ROYAL WARRANT.

**A.O. 286. IV.—Pensions and Gratuities for Dependants
1916. of deceased Soldiers.**

GEORGE R.I.

WHEREAS WE deem it expedient to make better provision in certain cases for the parents of deceased soldiers ;

OUR WILL AND PLEASURE is that the following addition be made to Article 8 of Our Warrant of the 15th February, 1916, dealing with pensions and gratuities for dependants of deceased soldiers ;

In the case of a parent or parents partly dependent, there may be substituted for the above limit of 5s. a week such an amount as will, with any income received by the dependant, make up the total income to the rate of widows' pension (as defined in Article 7) or to the amount of ascertained dependence if less.

7
Depen-
dants
23

Army Orders.—September, 1916.

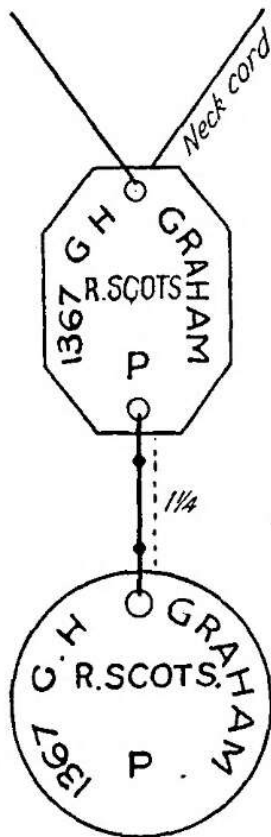
OUR FURTHER WILL AND PLEASURE is that this provision shall apply to any case arising out of the present war, with effect from the date of this Our Warrant. A.O. 286
1916
continued.

Given at Our Court at St. James's, this 18th day of August, 1916, in the 7th year of Our Reign.

By His Majesty's Command,

D. LLOYD GEORGE.

45
—
1
—
7**V.—Identity Discs.**—In future each officer and soldier will be supplied with two identity discs which will be worn as shown in the diagram below :— A.O. 287.
1916.



The upper disc will be known as "Disc, identity, No. 1, green"; the lower one as "Disc, identity, No. 2, red."

Army Orders.—September, 1916.

- A.O. 287** "Disc, identity, No. 1, green," will be issued with
1916 six inches of cord attached. In the case of troops now
continued. serving it will, after it is marked, be substituted for
the red disc now in possession. The red disc will then
be fastened to the green one by the string attached to
the latter.
- A.O. 288.** VI.—Notes on Platoon and Company Drill, to 40
1916. be read in conjunction with Infantry Training.— W.O.
This pamphlet has been approved and copies will 3196
shortly be issued to all concerned.
- A.O. 289.** VII.—Offences against Discipline.—It is notified 105
1916. that soldiers dealt with under the terms of Army Order Gen. No.
179 of 1916 (Army Order X. of 25th May, 1916) will in 2292
future be committed to Wormwood Scrubs Prison
exclusively and not to the nearest civil prison as
therein stated.

Published on the 28th August, 1916.

- A.O. 290.** VIII.—Emblem to be worn on Riband in Undress 0137
1916. and Service Dress to denote the possession of a bar 2739
or bars to certain Decorations and Medals.—The
King has been pleased to approve of the following
emblems being worn on the ribands of certain decora-
tions and medals, when worn on undress and service
dress garments, to denote that the wearer has been
awarded a bar or bars to the original decoration or
medal for subsequent acts of bravery or for further
distinguished conduct in the field :—
- | | | | |
|------------------------------|-----|-----|---|
| <i>Victoria Cross</i> | ... | A | miniature replica of the
cross in bronze; one or
more according to the
number of bars awarded. |
| <i>Distinguished Service</i> | | | |
| <i>Order</i> | ... | ... | |
| <i>Military Cross</i> | ... | ... | |
| <i>Distinguished Conduct</i> | ... | ... | |
| <i>Medal</i> | ... | ... | |
| <i>Military Medal</i> | ... | ... | |
- } A small silver rose; one or
more according to the
number of bars awarded.

Army Orders.—September, 1916.

These emblems do not form part of the decoration or medal, and are not to be worn on the riband when the decoration or medal is worn in original on the full dress tunic or jacket, or in miniature on the mess jacket. A.O. 290
1916
continued.

Two roses or crosses, as the case may be, will be supplied with each bar when the original award is made.

Indents for emblems for issue to officers and soldiers now serving may be submitted to the Deputy Director of Ordnance Stores, Woolwich, quoting the Army Order in which the award of the bar or bars was made

Published on the 29th August, 1916.

30 Gen. No. 5498	IX.—Temporary Allowance to Invalided Soldiers Pending Settlement of Claim to Pension.—It has been found necessary to modify the procedure for issue of the special temporary allowance granted to a soldier discharged as "no longer physically fit for war service" (paragraph 392 (xvi), King's Regulations) in accordance with Army Order 170 of 1916. The procedure for the future will be as follows:—	A.O. 291. 1916.
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1. As soon as the discharge of a man brought before a medical board for invaliding soldiers has been approved the approving officer will notify the Central Army Pension Issue Office on Army Form W 3484 A.

2. Discharges approved before the 25th August, 1916, should continue to be dealt with in accordance with the procedure laid down in paragraphs 4 and 5 of Army Order 170 of 1916, which are hereby cancelled in regard to discharges approved on and after that date.

Army Orders.—September, 1916.

ARMY ORDERS NOW PUBLISHED
FOR THE FIRST TIME.

INSTRUCTIONS, REGULATIONS, &c.

A.O. 292.	Military Medal.—Lists of awards which were	0137
1916.	announced in the <i>London Gazette</i> , dated 10th and 23rd	2756
	August, 1916, will shortly be issued to all concerned.	...
		2791

A.O. 293.	Distinguished Conduct Medal.—A list of awards	0137
1916.	which were announced in the <i>London Gazette</i> , dated	2781
	19th August, 1916, will shortly be issued to all concerned.	

A.O. 294.	Meritorious Service Medal.—The following have	68
1916.	been awarded the medal for "Meritorious Service" :—	Gen. No.
	Armourer-Serjeant J. Barrington, late Western Division,	2806
	Royal Artillery.	
	Battery Quartermaster-Serjeant G. Brearey, late 1st Brigade,	
	Royal Artillery.	
	Serjeant F. Care, late 2nd Bn. South Wales Borderers.	
	Bandmaster W. Courtney, late 107th Foot.	
	Colour-Serjeant R. R. Frie, late 2nd Bn. Leicestershire	
	Regiment.	
	1st Class Master Gunner H. Hart, late Coast Brigade, Royal	
	Artillery.	
	Company Serjeant-Major E. C. Hill, late Permanent Staff,	
	1st East Riding of Yorkshire Volunteer Artillery, formerly	
	Royal Garrison Artillery.	
	Saddler Quartermaster-Serjeant R. H. Kearns, late Army	
	Service Corps.	
	Troop Serjeant-Major A. Lea, late 2nd Dragoon Guards.	
	Serjeant H. N. O'Brien, late Dépôt, Rifle Brigade, formerly	
	of the 1st Bn.	
	Quartermaster-Serjeant C. Silcock, late 14th Hussars.	
	Serjeant-Major G. Trollope, late 2/15th Foot.	

A.O. 295.	Permanent Commissions in the Regular Army	100
1916.	(Cavalry, Royal Artillery, Infantry and Army	Gen. No.
	Service Corps).—The following will be substituted for	3117
	Army Orders 333 of 1915 and 174 of 1916 :—	

1. During the period of the present war the "Regulations under which Commissions in the regular army may be obtained by officers of the Special Reserve of

Army Orders.—September, 1916.

Officers, Malta Militia, Bermuda Militia, Channel Islands Militia, and Territorial Force" will be held in abeyance. A.O. 295
1916
continued.

2. Officers (whether Cavalry, Royal Artillery, Royal Engineers or Infantry) belonging to the Special Reserve of Officers, the Militia, or the Territorial Force, who had intended to present themselves at a competitive examination under those regulations, will be considered for appointment to permanent commissions as 2nd Lieutenants in the regular army if, and when, they have fulfilled the following conditions.

They must—

- (a) Have completed not less than nine months' service in the Special Reserve of Officers, the Militia, or the Territorial Force.
- (b) Have passed the Army Entrance Examination,* or one of the tests accepted in lieu thereof (paragraph 10, "Regulations under which Commissions in the regular army may be obtained by officers of the Special Reserve of Officers," &c.).
- (c) Have attained the age of 19 years.
- (d) Be recommended by their commanding officer as in all respects suitable for appointment to regular army commissions.
- (e) Be passed by a medical board as fit for general service as an officer of the regular army.

3. In addition to those granted under the above conditions, a limited number of permanent commissions as 2nd Lieutenants in the regular army (Cavalry, Royal Artillery, Infantry, and Army Service Corps) will be awarded each month until further orders to officers of the Special Reserve of Officers, the Militia, the Territorial Force, or the Military Forces of the Overseas Dominions and officers holding temporary commissions in the regular army (other than those of the Royal Army Medical Corps and Army Veterinary Corps) who fulfil the following conditions:—

- (a) Have completed not less than nine months' service as an officer of the Special Reserve of Officers, the Militia, the Territorial Force, the Military

* During the period of the war, attendance at an Army Entrance Examination is only allowed for the purpose of gaining admission to the Royal Military Academy, Royal Military College, or an Indian Training College.

Army Orders.—September, 1916.

A.O. 295
1916
continued.

Forces of the Overseas Dominions, or as a temporary officer of the regular army—including not less than six weeks' service with the army in the field (unless invalided from the front on account of wounds or sickness caused in and by the service).

- (b) Have attained such a standard of general education as will enable them to perform the duties of officers of the regular army in peace time, *e.g.*, the standard for matriculation at a university.
- (c) Have attained the age of 19.
- (d) Be passed by a medical board as fit for general service as an officer of the regular army.
- (e) Be specially recommended by the Commander-in-Chief of one of the Expeditionary Forces in the field, the Commander-in-Chief, Home Forces, or the Commander-in-Chief in India.

To be eligible for nomination by the Commander-in-Chief, Home Forces, a candidate must have been invalided from one of the Expeditionary Forces on account of wounds or sickness caused in and by the service and must be recommended by the officer commanding the unit with which he served in the field.

A candidate for nomination by the Commander-in-Chief in India may count 12 months' service in India in lieu of 6 weeks' service with an army in the field.

Nominations will be made by the Commander-in-Chief of each of the Expeditionary Forces in the field, by the Commander-in-Chief, Home Forces, and the Commander-in-Chief in India on the 4th of each month.

4. Recommendations should be made on Form M.T./315A (copies of which will be supplied to commanding officers on application to the Secretary, War Office, or to a Base Stationery Depot).

5. An officer appointed to a permanent commission under paragraph 2 or 3 may be given such antedate for seniority in his new regiment or corps as the General Officer Commanding-in-Chief by whom he is nominated may recommend. This antedate must, however, be not earlier than 9 months subsequent to his first appointment to a commission in the Special Reserve, Militia, Territorial Force or the Military Forces of the

Army Orders.—September, 1916.

Overseas Dominions, or to a temporary commission, **A.O. 295**
nor before he attained the age of 19. When no ante- **1916**
date is recommended an officer will be given seniority *continued.*
in his new regiment or corps from the date of his
nomination.

6. Officers who have already been gazetted under the
terms of Army Orders 333 of 1915 and 174 of 1916
may, on the recommendation of the Commander-in-
Chief (*see* paragraph 3 (e)) under whom they are
serving, be given an antedate as specified in para-
graph 5.

7. Any antedate given under paragraphs 5 and 6
will not affect an officer's emoluments for the period
covering the antedate.

8. With reference to paragraph 3 when an officer
desirous of a permanent commission has already been
promoted to a rank higher than that of 2nd Lieutenant
his appointment in a higher rank will be considered
if specially recommended. As opportunities for grant-
ing commissions in ranks higher than that of 2nd
Lieutenant are not of frequent occurrence, only those
officers should be recommended who have clearly
proved themselves fitted for the duties of a higher
rank in all circumstances.

Each officer's educational attainments should be
taken into consideration and should be stated in the
recommendation.

<p>27 Gen. No. 5649</p>	<p>Discontinuance of Discharges on Completion of A.O. 296. Engagement.—1. It has been decided that for the 1916. purpose of reckoning the period of service of twelve years or more, referred to in paragraph 1 of Army Order 202 of 1916, any service, embodied or otherwise, in the Regular Army, Special Reserve, Militia, Terri- torial Force, Imperial Yeomanry or Volunteers may be included, and need not be continuous.</p>
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<p>9 Gen. No. 6208</p>	<p>Bounty to Soldiers of the Territorial Force A.O. 297. who have been re-enlisted into the Regular 1916. Army for the period of the War.—With reference to Army Order 209 of 1916, it is notified that where soldiers of the Territorial Force, who were serving on mobilization, have, during the period of war, been re-enlisted into the Regular Army for the period of the war under special War Office authority, as a formal measure owing to the impossibility of effecting transfer without such discharge and re-enlistment</p>
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Army Orders.—September, 1916.

A.O. 297 and in any such cases as may occur in future, the **1916** bounty of 15*l.*, under the conditions of the above-*continued.* mentioned Army Order, will be admissible if the soldiers in question are retained in the service beyond the date on which they would have been due for discharge (after serving the extra year under Section IX. (5), Territorial and Reserve Forces Act) had they remained on their Territorial Force engagement.

The foregoing will consequently apply, *e.g.*, to the following Territorial Force non-commissioned officers and men, provided in each case that they were serving on mobilization and otherwise fulfil the conditions for the grant, but not to any cases of re-enlistment into the Regular Army sanctioned at the soldier's own request, or where, prior to the issue of Army Order 282 of 1915, Territorial Force soldiers have enlisted into the Regular Army in the ordinary way under paragraph 144, Territorial Force Regulations:—

Yeomanry.—Farriers, shoeing-smiths, &c., re-enlisted into Regular Cavalry, Artillery, &c.

Royal Artillery—

- (a) Specialists re-enlisted into units of Regular Arms.
- (b) Men who may have been re-enlisted as Regulars in Siege batteries or in A.-A. Sections.

Royal Engineers.—Non-commissioned officers and men re-enlisted into—

Tunnelling Companies }
Special Companies and } of Regular R.E.
Signal Units }

Cyclists.—Men re-enlisted into the Army Cyclist Corps.

Army Service Corps.—Non-commissioned officers and men of Divisional Supply Columns re-enlisted into Regular Army Service Corps under War Office letter 9/Gen. No./4443 (T.F. 2) of 3rd November, 1914.

Royal Army Medical Corps.—Men re-enlisted into Regular Royal Army Medical Corps units.

All Arms—

- (a) Fitters re-enlisted into Royal Flying Corps.
- (b) Non-commissioned officers and men re-enlisted into the Machine-gun Corps, or into Corps of the School of Musketry.

Army Orders.—September, 1916.

Claims should be made on Army Form W 3458 **A.O. 297**
under head (g), which should be suitably adapted. **1916**
The special authority for re-enlistment should be stated *continued.*
and a reference given to this Army Order.

<div style="text-align: right;">30</div> <div style="border-top: 1px solid black; padding-top: 2px;">Gen. No.</div> <div style="border-top: 1px solid black; padding-top: 2px;">1336</div>	<p>War Savings—Colonial Stations.—1. It has been A.O. 298. decided to extend the facilities to soldiers for investing 1916. their savings in Exchequer Bonds and War Savings Certificates, to soldiers serving at Colonial stations.</p>
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2. For soldiers so serving whose accounts are kept by
Fixed Centre Paymasters at Home the procedure pre-
scribed by Army Order 116 of 1916 will be followed.

3. For soldiers whose accounts are compiled locally
the procedure will be as detailed below. Pending the
supply of special forms for use at Colonial stations, the
Army Forms quoted will be adapted as necessary by
the officers who prepare them.

*Instructions to Squadron and Company Commanders
when soldiers wish to invest.*

4. (a) The soldier will be given Army Form W 3273,
on which he will enter, above his signature, the amount
he wishes to invest in Exchequer Bonds or War Savings
Certificates.

(b) The officer will see that Army Form W 3273 is
properly filled up and will satisfy himself that the
balance due to the soldier is sufficient to cover the
amount to be invested, and will record the amount as a
special cash payment in the pay and mess book, and
will then sign the certificate on the Army Form.

(c) The officer will, at the end of each pay day,
prepare on Army Form 3274 a list of amounts applied
for. Separate lists for each kind of investment will be
made out. These lists will be sent to the Command
Paymaster together with the soldiers' original applica-
tions.

Soldiers in hospital.

5. Soldiers sick in hospital should make their appli-
cations on Army Form W 3275 which will be trans-
mitted to the Command Paymaster concerned by the
medical officer in charge of the hospital.

Army Orders.—September, 1916.

A.O. 298

Instructions to Paymasters.

1916
continued.

6. The Command Paymaster on receiving the lists on Army Form W 3274 and accompanying applications will—

- (i) Verify that the amount to be invested by each soldier is covered by his credit balance, and note against the credit balance in the ledger account last compiled the deduction to be made from it in the next account. Should the paymaster find that any man has applied to invest more than his credit balance allows, he will amend the form and list by reducing the amount applied for by the man in question, and inform the man's company or squadron officer of the amendment in order that the latter may make the necessary correction in the pay and mess book.
- (ii) Forward the lists and applications at once to the War Office, for transmission to the General Post Office.
- (iii) Forward at the same time a certificate showing in what account credit for the total amount will be found given under the head "Postmaster-General, War Savings." Payment to the General Post Office will be effected by the War Office. It has been arranged that the Postmaster-General will send a separate acknowledgment for each man who has invested. The acknowledgment for investment in Exchequer Bonds will be sent to the commanding officer and should be handed to the man. Acknowledgment of investment in War Savings Certificates will be sent to the Command Paymaster.
- (iv) As each acknowledgment of investment in War Savings Certificates comes in from the Postmaster-General the Command Paymaster will note the fact against the debit entry which was made in the soldier's ledger account and will send the receipt to the man's commanding officer who will inform the man in writing that the investment is complete and will place the receipt with the man's duplicate attestation papers.
- (v) The lists on Army Form W 3274 will be numbered serially as recorded in the pay

Army Orders.—September, 1916.

office. A register of these forms will be kept A.O. 298
in which the following particulars will be 1916
entered— *continued.*

- (a) The serial number of each Form received.
- (b) The date of receipt.
- (c) The date of despatch to the War Office.
- (d) In the case of War Savings Certificates the date on which the receipt from the Postmaster-General is received.

7. The Command Paymaster will deal in the same way with applications received on Army Form W 3275 (*see* paragraph 5 above) informing the man when the investment has been made, and of any reduction it may have been necessary to make in the amount applied for. Both copies of this Form should be sent to the War Office.

8. The paymaster will keep a record of every investment by a soldier in Exchequer Bonds or War Savings Certificates, and in the event of his death will notify the Savings Bank Department, General Post Office, London, E.C., when the disposal of the sum invested will be dealt with by the General Post Office. It will not be included on Army Form O 1815, but the fact that the man had such investment will be noted on that Form.

9. In the event of the soldier's account being transferred to another paymaster, a note of the investment will be made on the transfer statement of accounts, and the paymaster to whom the account is transferred will record the case among the investment records kept by him.

10. The bonds and certificates purchased under the above procedure will be retained for the time being in the custody of the General Post Office in the circumstances explained in the leaflet reprinted as Appendix to Army Order 116 of 1916.

11. Attention is drawn to Army Orders 158 and 224 of 1916.

36 Gen. No. 5396 **Pay.**—A revised edition of the leaflet entitled "How a soldier should get his pay," has been approved for issue to serving soldiers. A.O. 299.
1916.

Area commanders will issue a copy of the leaflet to every man joining the Colours from Class "B," Army Reserve, or on enlistment for immediate service.

Army Orders.—September, 1916.

A.O. 299 Officers i/c central hospitals will arrange for the
1916 supply of a copy to every soldier admitted from abroad
continued to the hospitals under their charge, or to affiliated
 auxiliary or civil hospitals.

Embarkation staff officers will keep a supply for issue
 to soldiers, other than sick and wounded, returning
 from abroad.

Officers commanding depôts and other units at home
 will keep a supply for issue as may be necessary.

Supplies will shortly be available and should be
 indented for. On receipt of the revised edition, stocks
 of the old edition should be wasted.

Army Order 75 of 1915 is *cancelled*.

A.O. 300. **Proficiency Pay—(i) First Grants to Soldiers.—**
1916. 1. With reference to Part (ii) of Army Order 368
 of 1915, the verification by the officer i/c records
 of the service qualifications for proficiency pay of a
 soldier serving with an expeditionary force will be
 dispensed with in the case of a soldier for whom,
 according to the pay office record, the first grant of
 proficiency pay becomes due on or after the 1st August,
 1916.

2. In such cases the fixed-centre paymaster will
 credit the soldier with proficiency pay under Article
 1076 of the Pay Warrant from the date of completion
 of the qualifying period of service as shown by the pay
 office record.

3. The paymaster will notify the grants to the
 officer commanding the unit as hitherto, for publication
 in Part II. Orders. The officer commanding the unit
 will satisfy himself (so far as the available information
 allows) that the grant has effect from the correct date.
 He will bring to the paymaster's notice any error that
 may appear to have been made, and the paymaster will
 obtain any further particulars that may be necessary
 from the officer i/c records.

4. The fixed-centre paymaster will similarly credit
 with proficiency pay any men who have returned sick
 or wounded from an expeditionary force and become
 entitled to the first grant before actually joining a unit
 at home. In such cases the paymaster will notify the
 grant for publication in Part II. Orders by the officer
 commanding the unit on the strength of which the
 soldier has been taken from the date of admission to
 hospital in the United Kingdom.

5. For soldiers serving in units stationed at home the
 procedure will be as hitherto, except that Army Form

30
Gen. No.
5482
...
5493

O 1614 or O 1614A will only be required where the qualifying period of service includes service previous to mobilization or on other than the soldier's current engagement, or where the Class I. rate is granted to a soldier not entitled thereto in virtue of his rank. In other cases it will suffice for the officer commanding to render to the paymaster a list of the men to whom the grant has been made, showing the dates of enlistment and accompanied by a certificate that the necessary conditions for the initial grant have been fulfilled and by a copy of the Part II. Orders notifying the grants.

A.O. 300
1916
continued.

6. Officers commanding units at home will ensure that grants are made as they become due, particularly in the cases of men who may shortly be proceeding overseas.

(ii) **Review of qualification of men in receipt of Class I. rate.**—With reference to the last seven lines of paragraph 2 of Part (i) of Army Order 368 of 1915, it is notified that in lieu of including in the nominal roll a list of non-commissioned officers and men already in receipt of the Class I rate of service or proficiency pay, although not qualified for it by rank, who are considered fit to retain it, it will suffice if the officer commanding renders a certificate in respect of these non-commissioned officers and men in the following terms, viz. :—

“Certified that the qualification of non-commissioned officers and men already in receipt of service or proficiency pay Class I. have been reviewed, and that they are qualified to retain that rate for the year commencing 1st July, 1916, with the following exceptions,”

and attaches a list of those who are not considered fit to retain the Class I rate. The non-commissioned officers and men included in this list will then be reverted to Class II as from 1st July, 1916, in accordance with paragraph 4 of Army Order 368 of 1915.

This course may be adopted in lieu of that prescribed in Army Order 368 of 1915, where the rolls have not yet been rendered.

(iii) **Rolls to be signed by 30th September.**—Attention is called to the fact that the rolls under Army Order 368 of 1915 have to be signed by 30th September, and that failure to rate non-commissioned officers and men by that date will result in those whom it is desired to raise to Class I rate not being credited with the higher rate before 1st July, 1917.

(3556)

B

Army Orders.—September, 1916.

<p>A.O. 301. 1916.</p>	<p>Service Pay.—1. The following instructions are notified with regard to the retention or otherwise of Service pay by soldiers <i>who were serving on an Army engagement, entitling them to that emolument, at the outbreak of the war</i> and have since entered on a new engagement.</p>	<p>30 Gen. No. 5486</p>
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2. The following are entitled to retain or resume Service pay during their extended period of service :—

- (i) Men who have agreed to continue in the Service for the duration of the war under Army Order 252 of 1915 (War Office letter 30/Gen. No./5244 of 30th October, 1915).
- (ii) Men who have taken their discharge and re-enlisted for the duration of the war (War Office letter quoted above).
- (iii) Men retained in the Service for the duration of the war under the provisions of the Military Service Acts.
- (iv) Men recalled to the Service for the duration of the war under the provisions of the Military Service Acts.
- (v) Men who, not being liable for recall or retention under the Military Service Acts, may in future agree to continue in the Service or re-enlist for the duration of the war.

3. The following will not be entitled to retain Service pay, viz., men who have re-engaged or re-enlisted to serve for 21 years, or who may in future so re-engage or re-enlist, under the provisions of Army Order 49 or 79 of 1916.

4. No man who was not serving on an Army engagement on 4th August, 1914, and has since voluntarily rejoined the Colours, or may in future do so, or who has been or may be recalled to the Colours, under the provisions of the Military Service Acts, will be permitted to resume Service pay conditions notwithstanding that he may have served on an Army engagement entitling him to such pay prior to the outbreak of the present war.

Army Orders.—September, 1916.

9
Cadets 2107 Recognition of Cadet Units.—The following additional cadet units have been reported as recognized by Territorial Force Associations:— A.O. 302 1916.

Territorial Force Association.	Cadet Unit.	Territorial Force unit to which affiliated.	Date of recognition by Association.
Derby ...	Derby Municipal Secondary School Cadet Corps.	...	1916. 7th Aug.
Devon ...	Torquay Cadet Company.	Devonshire (Fortress) Royal Engineers.	1st Aug.
Flintshire ...	Mold County School Cadet Corps, 5th Bn. Royal Welsh Fusiliers.	5th Bn. The Royal Welsh Fusiliers.	22nd June.
"	St. Asaph School Cadet Corps, 5th Bn. Royal Welsh Fusiliers.	"	22nd June
"	Hawarden County School Cadet Corps, 5th Bn. Royal Welsh Fusiliers.	"	22nd June.
"	Rhyl County School Cadet Corps, 5th Bn. Royal Welsh Fusiliers.	"	22nd June.
Glasgow, City of	Allan Glen School (Glasgow) Cadet Corps.	...	18th April.
London, County of	3rd Cadet Bn. The London Regt.	23rd (County of London) Bn. The London Regt.	20th July.
Oxford ...	The Woodstock Cadet Corps.	4th Bn. The Oxfordshire & Buckinghamshire Light Infantry.	29th July.

NOTE.—The designation of the Bishop's Stortford College Cadet Corps, recognized in Army Order 451 of 1914, will be in future the 5th Hertfordshire Cadets (Stortford College).

Army Orders.—September, 1916.

A.O. 303.	Recognition of Voluntary Aid Detachments.—	83
1916.	A further list of detachments, which have been registered at the War Office, is printed as an Appendix to this Order.	5584
A.O. 304.	Yeomanry Cyclists—Field Kit.—The following	9
1916.	alterations should be made in the list of a yeomanry cyclist's field kit, promulgated by Army Order 265 of 1916 :—	Yeo. 506
	(i) <i>After</i> "Cap, service dress, with badge" <i>add</i> new line— "Cape, waterproof, cyclist's ... on front carrier, 1, weight, 3 lbs." <i>Amend</i> total of weights accordingly.	
	(ii) <i>After</i> "Sheet, ground" <i>delete</i> "(for use as cape)".	
A.O. 305.	Regulations for Army Ordnance Services, Part II.,	8
1916.	1914—Amendment.—Insert new paragraph—	Ordnance 228
A.O. 305	702A. Detonators under two years old need not be proved if, in the opinion of the Inspecting Ordnance Officer, they appear serviceable from the external appearance of their cylinders or boxes. Detonators over two years old should be proved annually until they reach the age limit, <i>see</i> paragraph 704.	
1916.		
A.O. 306.	War Establishments, Parts IX. and XIV.—Amend-	20
1916.	ments.—The number of personnel trained as bombers in a yeomanry regiment mounted on bicycles or in a cyclist battalion is one officer, two serjeants and eight rank and file per regiment or battalion, and in addition two non-commissioned officers and 20 men per squadron or company. War Establishments, Parts IX. and XIV., should be amended accordingly.	Gen. No. 4299
A.O. 307.	Infantry Training, 1914—Amendment.—Page 95,	40
1916.	section 99, paragraph 3, line 2. <i>After</i> "Advance (or Retire) in" <i>add</i> "Column of".	W.O. 3315

Army Orders.—September, 1916.

40	Gun Drills.—(i) For 18-pr. Q.F. Gun.—A revised	A.O. 308.
W.O.	edition has been approved and copies will shortly be	1916.
3124	issued to all concerned.	
40	(ii) For 60-pr. B.L. Gun, Mark II., 1916, carriage,	
W.O.	has been approved and copies will shortly be issued	
3206	to all concerned.	
40	(iii.) For 3-inch (20-cwt.) Q.F. A.A. Gun, Mark III.,	
W.O.	on travelling platform, has been approved and copies	
3218	will shortly be issued to all concerned.	

BOOKS, FORMS, &c.

A.O. 309.
1916.

Military Books.

1. The following books have been placed on sale:—

	Price.	
	s.	d.
Army Order of 20th June, 1916:—		
VIII. Royal Warrant—Field Allowance
IX. Promotion of Lieutenants of the Army Veter- inary Co-ps, Special Reserve, and Territorial Force
X. Bounty to Soldiers retained in the Service or recalled to the Colours under the provisions of the Military Service Act, 1916 (Session 2), and to Soldiers who have voluntarily undertaken to continue to serve, re-enlisted, re-engaged, &c.)	0	0½
Garrison and Regimental Institutes; Rules for the Management of. (Issued with Army Orders, dated 1st July, 1916)	0	0½
Gun Drill, 18-pr. Q.F., 1916. (Issued with Army Orders, dated 1st February, 1916)	0	1
Gun Handbook, Q.F. 4·7-inch "B" Gun on Travelling Carriages, Land Service, 1916	1	3
Hutment Camps, Fire Manual for, 1916	0	0½
Provisional Priced Vocabulary of Clothing and Neces- saries, 1915; additions to Part I, Pimlico Sections 3 and 20. (Issued with Army Orders, dated 1st August, 1916)	0	0½
Quarterly Army List, July, 1916	10	8

Army Forms and Books approved.

2. The following new Army Forms and Books have been approved.

Army Form G 1096-53, "Spares for 160-h.p. Beard-
more Aero Engine."

Army Orders.—September, 1916.

A.O. 309 Army Form G 1096-54, "Spares for R.A.F. 3 A
1916 engine."

continued. Army Form G 1096-91, "Schedule for R.E. 8 Aero-
plane."

A distribution of the above three mentioned forms
has been made to all concerned.

Army Form O 1707A, "Army Reservist (including
Special Reserve, but exclusive of Group and Class
Reservists); Death Certificate of."

Army Form O 1707 will now be used for Pensioners
only.

Supplies of O 1707A should be indented for as
required.

Army Form W 3236A, "Time-expired N.C.Os. and
Men recalled to the Colours, under the provision of
the Military Service Act, 1916 (Section 2); Notice
Paper for."

Distribution of the above form has been made to
Command Headquarters, to which future issues will
be restricted.

Army Form W 3472, "A Paymaster's notification to
unit of investment in War Savings Certificates on
behalf of Soldier."

Distribution of the above form has been made to all
Regimental Paymasters and Command Paymaster, Lon-
don District. Future requirements to be indented for.

Army Form W 3474, "Medical Case Sheet; form to
accompany when forwarded to Medical Research
Committee."

To be indented for as required by hospitals, &c.

Army Form W 3475, "Form to accompany Notice
Paper, enquiring if man is exempt from Military
Service."

Distribution of the above form has been made to
Command Headquarters, and C.R.S.O., London, to
which offices future issues will be restricted.

Army Form W 347, "Certificate of Exemption, issued
when man is marked in Military Register (other
than for the reason that he is in a certified occupa-
tion) is not to be called up while certificate is in
force."

To be indented for as required by Os.C. Recruiting
Areas.

Army Orders.—September, 1916.

Mobilization Store Tables.

A.O. 309

- Army Form G 1098-109c, "A Section of a Heavy Artillery Battery and Ammunition Column. (Two 60-pr. B.L. Guns.)" Dated July, 1916. 1916
continued.
- Army Form G 1093-129A, "A Tunnelling Company, Royal Engineers (Higher Establishment)." Dated July, 1916.
- Army Form G 1098-159, "A Siege Artillery Battery, R.M.A. or R.G.A., with Mechanical Transport (15-in. B.L. Howitzer)." Dated July, 1916.
- Army Form G 1098-163A, "A Labour Battalion, Royal Engineers." Dated August, 1916.
- Army Form G 1093-281, "Composite Field Artillery Brigade." Dated July, 1916.
- Army Form G 1098-282, "Corps Cavalry Regiment." Dated July, 1916.
- Army Form G 1093-288, "A Fixed Anti-Aircraft Searchlight Section (2 Lights)." Dated July, 1916.
- Army Form G 1098-289, "Mounted Brigade Supply Column (Salonika Force)." Dated July, 1916.
- Army Form G 1098-290, "A Coast Works Company, R.E. (Home Service)." Dated July, 1916.
- Army Form G 1098-292, "Anti-Aircraft Battery. (Four 2-pr. Q.F. Guns.)" Dated August, 1916.
- Army Form G 1098-294, "Searchlight Company, R.E. (T.) (Home Defence); 6 Mobile Searchlights." Dated August, 1916.

A distribution of the above tables has been made to all A.Ds.O.S. and C.O.O's. concerned.

MEMORANDUM.

Appendices to Army Form G 1098-33c—

Appendix "N"—Two-Seater Sopwith Reconnaissance (110 h.p. Clerget).

Appendix "O"—B.E. 12.

Appendix "P"—R.E. 8.

These appendices have been distributed to all concerned.

Army Book.

Army Book 424, "Army Chaplains' Commendation Book."

Distribution of the above book has been made to A.C.G.'s of Home Commands; D.C.G., British Armies

Army Orders.—September, 1916.

A.O. 309 in the Field ; P.C., Egyptian E.F. ; S.C.'s F., C. of E.,
1916 Salonika, East Africa, Malta, Gibraltar, and the Bishop
continued. of Bombay, for issue to Army Chaplains.

Army Forms revised.

3. The following Army Forms have been revised.
Previous prints are obsolete and should be wasted :—

Mobilization Store Tables.

Army Form G 1098-24D, "A Siege Artillery Battery,
R.G.A., with Mechanical Transport (6-inch B.L.,
30-cwt. Howitzer)." Dated August, 1916.

Army Form G 1098-24E, "A Siege Artillery Battery,
R.G.A., with Mechanical Transport (8-inch Marks I.
to V., B.L. Howitzers)." Dated August, 1916.

Army Form G 1098-122, "Cyclist Company, Divisional
Mounted Troops (New Armies)." Dated, August,
1916.

Army Form G 1098-129, "A Tunnelling Company,
Royal Engineers (Lower Establishment)." Dated
July, 1916.

Army Form G 1098-147, "A Siege Artillery Battery,
R.G.A. (Heavy) (Two 12-inch, Mark I., B.L. Howitzers,
on Railway Mountings)." Dated August, 1916.

Army Form G 1098-152, "Headquarters Corps Heavy
Artillery." Dated August, 1916.

Army Form G 1098-185, "A Siege Artillery Battery,
with Mechanical Transport (9.2-inch B.L. Howit-
zers)." Dated July, 1916.

Army Form G 1098-240, "Anti-Aircraft Brigade
(Home Defence), Headquarters and Three Batteries
each of four 13-pr. Anti-Aircraft Guns." Dated
August, 1916.

Army Form G 1098-242, "A Siege Artillery Battery,
R.G.A., with Mechanical Transport (8-inch, Mark VI.,
B.L. Howitzers)." Dated August, 1916.

Army Form G 1098-270, "Searchlight Section, R.E.
(6 Mobile Lights—60 c.m.) (Home Defence)." Dated
July, 1916.

Supplies of these revised Mobilization Store Tables
have been distributed to A.Ds.O.S. and C.O.O's.
concerned.

Army Orders.—September, 1916.

MEMORANDUM.

A.O. 309

Appendix to Army Form G 1098-33c.

1916

Appendix I.—120-h.p. Martynside Scout.

continued.

The above appendix has been distributed to all concerned.

Mobilization Store Table (T.F.).

Army Form G 1099-4A, "A Yeomanry Regiment mounted on bicycles (Home Service)." Dated August, 1916.

Army Forms and Books cancelled.

4. The following Army Forms and Book have been cancelled :—

Army Form B 91, "Artillery ; Nominal List of Men proposed for Transfer."

Army Form C 303, "Chaplains' Notice ; Removal of Units, &c., from Stations."

Army Form G 982A, "Materials for Repairing Arms ; Issue Voucher."

Army Form G 1028A, "Materials for Repairing Arms ; Packing Note."

Mobilization Store Tables.

Army Form G 1098-3, "Headquarters of an Infantry Brigade." Dated February, 1916.

Army Form G 1098-34, "A Field Company." Dated March, 1915.

Army Form G 1098-48, "A Cavalry Squadron (Divisional Cavalry)." Dated January, 1914.

Army Form G 1098-57, "A Heavy Artillery Battery and Ammunition Column (R.G.A.) (4·7-inch Q.F. Equipment)." Dated December, 1914.

Army Form G 1098-63c, "A Field Ambulance (3 Sections) (7 motor Ambulance Cars and 3 Horsed Ambulance Wagons) (29th Division)." Dated January, 1915.

Army Form G 1098-69, "3rd Cavalry Supply Column (Two Mechanical Transport Companies, A.S.C.)." Dated September, 1914.

Army Form G 1098-81A, "A Signal Troop with Cavalry Brigade (2nd Cavalry Division)." Dated September, 1914.

(3556)

C

Army Orders.—September, 1916.

A.O. 309 Army Form G 1098-142, "Army Artillery Brigade
1916 Headquarters (Horse Drawn)." Dated November,
continued. 1915.

The above Table is superseded by Army Form
G 1098-190.

Army Form G 1098-263, "A Field Artillery (Howitzer)
Brigade (New Armies) (three Batteries and Ammu-
nition Column)(Q.F. 4.5-inch Howitzer Equipment)."
Dated March, 1916.

Army Form P 1959, "Repayment Vouchers, List of
(Field Service).

Army Form W 3143, "War Loan : Application for, by
Soldiers serving with the Expeditionary Force."

Army Form W 3144, "War Loan ; List of Applications
for, by Soldiers serving with the Expeditionary
Force."

Army Form W 3454, "Notification of Particulars,
required by Central Army Pension Issue Office for
Payment of Allowance under A.O. 170 of 1916,
pending settlement of claim to pension."

Army Form W 3470, "Men fit for Garrison Service at
Home ; notification for, regarding calling up for
Military Service after September, 1916."

Army Book 308, "Temporary Orders on Paymasters by
Army Service Corps."

Errata.—1. Provisional Priced Vocabulary of A.C.D.
Clothing and Necessaries — Amendments issued T.F.
with Army Orders dated 1st August, 1916.—The 240
references in footnote "*" on pages 2 to 7 should be
to page 1, and in footnote "+" on pages 8 to 10 should
be to page 7.

2. Instructions regarding issue of Clothing A.C.D.
and Necessaries during Mobilization, issued with Durham
Army Order 166 of 1916.—Paragraph 59, as amended 523
by Army Order 276 of 1916, for "labour battalions"
read "works battalions".

**LIST OF CHANGES IN WAR MATERIEL, &c.,
AND AMENDMENTS TO PRICED VOCABU-
LARY OF STORES, PART II.**

A list of changes in war matériel and patterns of military stores which have been approved and sealed, with instructions relating thereto, is issued herewith to all concerned.

57 Vocab. 7730	A list of amended and additional rates for the Priced Vocabulary of Stores, Part II., has been approved and copies will be issued to all concerned.
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By Command of the Army Council,



Army Orders.—September, 1916.

APPENDIX TO ARMY ORDER 303.

VOLUNTARY AID DETACHMENTS.

Counties, &c., are arranged in alphabetical order.

ENGLAND AND WALES.

No.	Detachment.	Classification.	By whom organized.
20	Cardigan ...	Women's ...	British Red Cross Society.
174	Glamorgan ...	" ...	
176	" ...	" ...	
178	" ...	" ...	
180	" ...	" ...	
182	" ...	" ...	St. John Ambulance Brigade.
184	" ...	" ...	
50	Herts ...	" ...	British Red Cross Society.
57	Kent ...	Men's ...	
76	Lancashire, West ...	Women's ...	St. John Ambulance Association.
70	Lincoln ...	" ...	
45	London, County of ...	Men's ...	British Red Cross Society.
272	" " "	Women's ...	
274	" " "	" ...	
126	Norfolk ...	" ...	St. John Ambulance Brigade.
58	Shropshire ...	" ...	
23	Worcester ...	Men's ...	
88	" ...	Women's ...	St. John Ambulance Association.
162	Yorkshire, West Riding.	" ...	

SCOTLAND.

48	Ayr ...	Women's ...	British Red Cross Society, Scottish Branch.
16	Wigtown ...	" ...	

IRELAND.

22	Armagh ...	Women's ...	St. John Ambulance Association.
38	Dublin, City of ...	" ...	St. John Ambulance Brigade.
54	" County of ...	" ...	British Red Cross Society.
2	Limerick ...	" ...	

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